

PUBLIC PROTECTION PARTNERSHIP FEES AND CHARGES 2026/2027

The Public Protection Partnership (PPP) provides chargeable services on behalf of two authorities, Bracknell Forest Council and West Berkshire Council. Where Services are provided to Wokingham Borough Council the applicable fees will be levied.

Fees effective from 1 April 2026

Please Note:

- All Statutory Fees and those linked to national schemes are based on fees published on 01 September 2025 and may be subject to change by Central Government or the management of the schemes.
- The Hourly rate is **£74 ph** for 2026/27, if there is a minimum number of hours or it is capped it is indicated in the text below.
- Class A Statutory Fees are marked with **Green** and Class B Discretionary Fees are headed **Blue**
- There are some additional fees which will be due when making an application, these are listed separately (if known) and with a note if varied amounts.
- If you have any questions regarding our fees and charges please contact PPP Customer Delivery team using our [Make an enquiry form](#).

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LICENCES, REGISTRATIONS AND CONSENTS

Pre Application Advice

We provide chargeable pre-application advice for the following licenses and consents:

License/Consents	2026/27 Fee
Gambling Act	£74 ph
Licensed Premises Notifications	£74 ph
Licensing Act 2003	£74 ph
Scrap Metal	£74 ph
Sex Establishments	£74 ph
Skin Piercing & Dermal Treatments	£74 ph
Street Trading Consents	£74 ph

Animal Licences

Animal Licences – (Class A – Fee Discretionary)		2026/27 Fee
<p>*The application fee stated is for licensing administration- an additional charge will be made for a new or renewal inspection at cost by City of London inspectors</p> <p>**the granting fee stated is for licensing administration-an additional charge will be made for the cost of a midterm inspection at cost carried out by City of London inspectors</p> <p>*** Additional vets fee payable</p> <p>Inspections required beyond the above mentioned due to additional visits and aborted visits will be charged at an additional fee</p>		
NEW - Animal Boarding Establishment - combined (dogs and cats)	Application Fee	£ 222* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£370 plus inspection costs
RENEWAL - Animal Boarding Establishment - combined (dogs and cats)	Application Fee	£185* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£333 plus inspection costs
NEW - Animal Boarding Establishment - single species (dogs or cats))	Application Fee	£148* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£296 plus inspection costs
RENEWAL - Animal Boarding Establishment - single species (dogs or cats))	Application Fee	£111* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£259 plus inspection costs
NEW - Home boarder	Application Fee	£148* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£296 plus inspection costs
RENEWAL - Home boarder	Application Fee	£111* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£259 plus inspection costs
NEW - Home Boarder - Franchisee arrangers licence (excludes inspection fee per host)	Application Fee	£148* plus host inspection costs
	Granting Fee	Per inspection at inspection costs/hourly costs
	Total Fee (minimum)	£148 + host inspection costs

RENEWAL - Home Boarder - Franchisee arrangers licence (excludes inspection fee per host)	Application Fee	£111* plus host inspection costs
	Granting Fee	Per inspection at inspection costs/hourly rate
	Total Fee (minimum)	£111 + host inspection costs
Assessment of hobby host as part of a franchisee licence	Host inspection fee	(£244) at cost of inspection
NEW - Dog Day Care	Application Fee	£148* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£296 plus inspection costs
RENEWAL - Dog Day Care	Application Fee	£185* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£333 plus inspection costs
NEW - Dog Breeding Establishment (***excluding vet fee)	Application Fee	£222* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£370 plus inspection costs
RENEWAL - Dog Breeding Establishment	Application Fee	£185* plus inspection costs
	Granting Fee	148** plus inspection costs
	Total Fee (minimum)	£333 plus inspection costs
NEW - Dog Breeding Establishment (in domestic dwelling)(***excluding vet fee)	Application Fee	£148* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£296** plus inspection costs
RENEWAL - Dog Breeding Establishment (in domestic dwelling)	Application Fee	£111* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£259 plus inspection costs
NEW - Pet Vending / Sale of pets	Application Fee	£148* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£296 plus inspection costs
RENEWAL - Pet Vending / Sale of pets	Application Fee	£111* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£259 plus inspection costs
NEW - Animal for Exhibition	Application Fee	£222* plus inspection costs
	Granting Fee	148** plus inspection costs
	Total Fee (minimum)	£370 plus inspection costs
RENEWAL - Animal for Exhibition	Application Fee	£185* plus inspection costs
	Granting Fee	£148** plus inspection costs
	Total Fee (minimum)	£333 plus inspection costs
Riding Establishment - Inspections are carried out annually, regardless of the star rating or length of licence, by a qualified Veterinarian Officer. ***Vets fees will be recharged separately.		
NEW - Main inspection fee, plus fee per horse (***excluding vets fee)	Application Fee	£148
	Granting Fee	Minimum 4 hours at £296
	Total Fee (minimum)	£444 minimum***
RENEWAL - Main inspection fee, plus fee per horse (***excluding vets fee)	Application Fee	£111
	Granting Fee	Minimum 4 hours at £296
	Total Fee (minimum)	£407 minimum***
Fee per horse, for the first 10 horses		£18.50

Fee per horse, for next 11-50 horses		£12.50
Fee per horse, for every horse 51 & over		£10.50
NEW - Primate Keepers (***excluding vets fee)	Application Fee	£148
	Granting Fee	Minimum 4 hours at £296
	Total Fee (minimum)	£444 minimum***
RENEWAL - Primate Keepers (***excluding vets fee)	Application Fee	£111
	Granting Fee	Minimum 4 hours at £296
	Total Fee (minimum)	£407 minimum***
Primate Keeper (Variation)		£222
Other Fees		
Additional mid licence visit		£148 plus cost of inspection
Variation to the licence fee (inclusive of one visit)		£222
Replacement licence fee (lost or stolen paperwork, change of name, etc.)		£37
Re-evaluation of star rating (inclusive of one visit)		£74 plus cost of inspection
Transfer due to death of licensee	Admin cost	£37

Wild Animals and Zoos

Wild Animals & Zoos	Duration	2026/27 Fee
NEW - Dangerous Wild Animal Consent (*** excluding vets fee)	2 years	£592
RENEWAL - Dangerous Wild Animal Consent (*** excluding vets fee)	2 years	£370
NEW and RENEWAL - Zoo Licences Periodical inspections (***) (excluding Vets Fees)	Up to 6 years	£2,590.00

Explosives Licences – Statutory

Description	Duration	All Council Areas
Licence to store explosives where a separation distance is required by law e.g. over 250kg hazard class 4 fireworks	1 year	£202
	2 years	£266
	3 years	£333
	4 years	£409
	5 years	£463
Renewal of licence to store explosives where a separation distance is required by law e.g. over 250kg hazard class 4 fireworks	1 year	£94
	2 years	£161
	3 years	£226
	4 years	£291
	5 years	£357
Licence to store explosives where no minimum separation distance is required by law e.g. up to 250kg hazard class 4 fireworks	1 year	£119
	2 years	£154
	3 years	£190
	4 years	£226

	5 years	£260
Renewal of licence to store explosives where no minimum separation distance is required by law e.g. up to 250kg hazard class 4 fireworks	1 year	£59
	2 years	£94
	3 years	£132
	4 years	£166
	5 years	£202
Varying the name of licensee or address of site		£40
Any other kind of variation		Cost Recovery
Transfer of licence		£40
Replacement Licence		£40
Full year registration for sale of fireworks (capped fee)		£500.00

Gambling Act 2005 – Statutory

Description	Type	All Council Areas
Casinos (regional)	New Application	£15,000
	Provisional Statement	£15,000
	Application with Provisional Statement	£8,000
	Variation	£7,500
	Transfer/Reinstatement	£6,500
	Annual Fee	£15,000
Casinos (large)	New Application	£10,000
	Provisional Statement	£10,000
	Application with Provisional Statement	£5,000
	Variation	£5,000
	Transfer/Reinstatement	£2,150
	Annual Fee	£10,000
Casinos (small)	New Application	£8,000
	Provisional Statement	£8,000
	Application with Provisional Statement	£3,000
	Variation	£4,000
	Transfer/Reinstatement	£1,800
	Annual Fee	£5,000
Bingo Clubs	New Application	£3,500
	Provisional Statement	£3,500
	Application with Provisional Statement	£1,200
	Variation	£1,750
	Transfer/Reinstatement	£1,200
	Annual Fee	£1,000
Betting Premises	New Application	£3,000
	Provisional Statement	£3,000
	Application with Provisional Statement	£1,200
	Variation	£1,500
	Transfer/Reinstatement	£1,200
	Annual Fee	£600
Tracks	New Application	£2,500
	Provisional Statement	£2,500
	Application with Provisional Statement	£950
	Variation	£1,250
	Transfer/Reinstatement	£950
	Annual Fee	£1,000
Family Entertainment Centres	New Application	£2,000
	Provisional Statement	£2,000

	Application with Provisional Statement	£950
	Variation	£1,000
	Transfer/Reinstatement	£950
	Annual Fee	£750
Adult Gaming Centres	New Application	£2,000
	Provisional Statement	£2,000
	Application with Provisional Statement	£1,200
	Variation	£1,000
	Transfer/Reinstatement	£1,200
	Annual Fee	£1,000
Lotteries & Amusements	New Application	£40
	Annual Fee	£20
All licences	Notification of change	£50
	Copy of licence	£25
Club gaming or machine permit	New Application	£200
	Existing holder	£100
	Renewal	£200
	Annual Fee	£50
	Variation	£100
	Copy of licence	£15
Club Gaming or Machine Permit (holds a club Premises Certificate under Licensing Act 2003)	New Application	£100
	Renewal	£100
Licensed Premises Notifications		All Council Areas
To make available up to 2 gaming machines on premises which hold on-premises alcohol licence	Notification of intention	£50
Gaming Machine Permit (more than 2 machines) on-premises which hold on premises alcohol licence	Application (existing holder)	£100
	New Application	£150
	Annual Fee	£50
	First Annual Fee (payable within 30 days of date permit takes effect)	£50
	Variation	£100
	Transfer	£25
	Change of name	£25
	Copy of permit	£15

Hackney Carriage and Private Hire Licences

Vehicle Licences		All Council Areas (where applicable) 2026/27 Fee
Hackney Carriage Vehicle – NEW		£333
Hackney Carriage Vehicle – RENEWAL		£296
Private Hire Vehicle – NEW		£333
Private Hire Vehicle – RENEWAL		£296
Home to school – NEW and RENEWAL	Bracknell only	£185
Private Hire Vehicle with Dispensation - NEW		£333
Private Hire Vehicle with Dispensation - RENEWAL		£296
Temporary Vehicle Licence	Up to 3 months	£296

Driver Licences		
Driver – NEW	3 year Includes initial tests and safeguarding training	£370.50
Driver – RENEWAL	3 year Includes tests and safeguarding training	£333.50
Home to school – NEW & RENEWAL	3 year Includes initial tests and safeguarding training	£259.50
Conversion of driver licence to another type	1.5hrs (inc retaking tests)	£111
Disability Awareness Training		At cost

Private Hire Operators (PHO)

Private Hire Operator	Number of Vehicles	2026/27 Fee
NEW Per vehicle calculation of 3.5 hours (at £74.00 hourly rate) plus an hour per year (years 2-5) for first vehicle, plus 15 minutes per additional vehicle per years (years 1-5) up to a maximum of 20 vehicles	1	£555.00
	2	£647.50
	3	£740.00
	4	£832.50
	5	£925.00
	6	£1,017.50
	7	£1,110.00
	8	£1,202.50
	9	£1,295.00
	10	£1,387.50
	11	£1,480.00
	12	£1,572.50
	13	£1,665.00
	14	£1,757.50
	15	£1,850.00
	16	£1,942.50
	17	£2,035.00
	18	£2,127.50
	19	£2,220.00
	20	£2,312.50
	20+	£2,312.50
Private Hire Operator	Number of Vehicles	
RENEWAL Per vehicle calculation of 1.5 hours (at £74 hourly rate) plus an hour per year (years 2-5) for first vehicle, plus 15 minutes per additional vehicle per years (years 1-5) up to a maximum of 20 vehicles	1	£407.00
	2	£499.50
	3	£592.00
	4	£684.50
	5	£777.00
	6	£869.50
	7	£962.00
	8	£1,054.50
	9	£1,147.00
	10	£1,239.50
	11	£1,332.00
	12	£1,424.50
	13	£1,517.00
	14	£1,609.50

	15	£1,702.00
	16	£1,794.50
	17	£1,887.00
	18	£1,979.50
	19	£2,072.00
	20	£2,164.50
	20+	£2,164.50

Other Private Hire & Hackney Carriage Charges

Other charges		2026/27 Fee All Council Areas (where applicable)
Transfer of vehicle to new owner		£74
Variation to a Private Hire Operator		£74
Change of vehicle		£92.50
Replacement Licence		£37
Replacement Badge	Badge was £5	£37 + Badge Costs (£5)
Replacement Vehicle Licence Plate	Plate was £26	£37 + Plate Costs (£6)
Knowledge Test	First attempt included in initial fee	£92.50
Missed Appointment		£37
Disclosure and Barring Service Check (DBS)		At cost
Advertising on a Hackney carriage - NEW	Bracknell Only	£74
Advertising on a Hackney Carriage - RENEWAL	Bracknell Only	£37
Change of address (PH & HC)		£18.50
Backing Plate	£26 at cost	£26
Medical Exemption		£37
Refund Processing Fee		£37
Change of vehicle registration	Sticker and licence was £31	£37 + sticker and licence costs (£31)
Pre-application advice, hourly rate	Min 1 hour	Hourly rate

Hairdresser Registration

Description	2026/27 Fee All Council Areas
Hairdresser/barber registration	£37

Licensing Act 2003 – Statutory

Description	2026/27 Fee All Council Areas
Pre-application advice, hourly rate	£74
Premises Licence Application – “one off” fees set by statute based upon rateable value (RV) of premises (Class B – Statutory Fee) *	All Council Areas
Band A – RV up to 4,300	£100
Band B – RV 4,300 to 33,000	£190

Band C – RV 33,001 to 87,000	£315
Band D – RV 87,001 to 125,000	£450
Band E – RV 125,001 and above	£635
Premises Licence – Annual Fee (Class B – Statutory Fee) *	
Band A – RV up to 4,300	£70
Band B – RV 4,300 to 33,000	£180
Band C – RV 33,001 to 87,000	£295
Band D – RV 87,001 to 125,000	£320
Band E – RV 125,001 and above	£350
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises - Band D	X2 £640
Annual charge multiplier applied to premises used exclusively or primarily for the supply of alcohol for consumption on the premises - Band E	X3 £1050
Club Premises Certificate Application – “one off” fees set by statute based upon rateable value (RV) of premises (Class B – Statutory Fee)	All Council Areas
Band A – RV up to 4,300	£100
Band B – RV 4,300 to 33,000	£190
Band C – RV 33,001 to 87,000	£315
Band D – RV 87,001 to 125,000	£450
Band E – RV 125,001 and above	£635
Club Premises Certificate – Annual Fee (Class B – Statutory Fee)	
Band A – RV up to 4,300	£70
Band B – RV 4,300 to 33,000	£180
Band C – RV 33,001 to 87,000	£295
Band D – RV 87,001 to 125,000	£320
Band E – RV 125,001 and above	£350

*There are additional fees for premises licence applications, and the annual fee for exceptionally large scale events (5,000+), unless certain conditions apply. Please read Regulation 4(4) and 4(5) of The Licensing Act 2003 (Fees) Regulations 2005

Additional fees	Additional Premises licence fee	Additional annual fee payable if applicable
Number in attendance at any one time		
5,000 to 9,999	£1,000	£500
10,000 to 14,999	£2,000	£1000
15,000 to 19,999	£4,000	£2,000
20,000 to 29,999	£8,000	£4,000
30,000 to 39,999	£16,000	£8,000
40,000 to 49,999	£24,000	£12,000
50,000 to 59,999	£32,000	£16,000
60,000 to 69,999	£40,000	£20,000
70,000 to 79,999	£48,000	£24,000
80,000 to 89,999	£56,000	£28,000
90,000 and over	£64,000	£32,000
Other fees		
Application for the grant or renewal of a personal licence		£37
Temporary event notice		£21
Theft, loss, etc.of premises licence or summary		£10.50
Application for a provisional statement where premises being built etc.		£315

Notification of change of name or address	£10.50
Application to vary licence to specify individual as premises supervisor	£23
Application for transfer of premises licence	£23
Interim authority notice following death etc.of licence holder	£23
Theft, loss etc.of certificate or summary	£10.50
Notification of change of name or alteration of rules of club	£10.50
Change of relevant registered address of club	£10.50
Theft, loss etc.of temporary event notice	£10.50
Theft, loss etc.of personal licence	£10.50
Duty to notify change of name or address	£10.50
Right of freeholder etc.to be notified of licensing matters	£21
Application for a minor variation	£89
Community Premises applying for the mandatory alcohol condition to be disapplied	£23
Application for the grant or renewal of a personal licence	£37
Temporary event notice	£21
Theft, loss, etc.of premises licence or summary	£10.50
Application for a provisional statement where premises being built etc.	£315
Notification of change of name or address	£10.50
Pre-application work, hourly rate	£74
Film Classification and Issue of Certificate	£18.50 per 15 minutes or part thereof of the film

Petroleum Licences – Statutory

Petroleum Licences	2026/27 Fee
Not exceeding 2,500 litres	£48
Not exceeding 50,000 litres	£65
Exceeding 50,000 litres	£137

Scrap Metal

Description		2026/27 Fee
Scrap Metal site –NEW	3 Years	£592
Scrap Metal site - RENEWAL	3 Years	£555
Scrap Metal mobile collector - NEW	3 Years	£296
Scrap Metal mobile collector - RENEWAL	3 Years	£259
Scrap Metal - Variation of Licence		£296
Scrap Metal - change of site manager		£74
Scrap Metal - copy of licence		£18.50
Scrap Metal - Change of Name		£37

Sex Establishments – Statutory

Description	Type	All Council Areas
Sex establishments	Initial	£6,728
Sex establishments	Renewal	£5,085
Sex establishments	Transfer	£1,340
Sex establishments	Variation	£1,340

Skin Piercing & Dermal Treatments

Description	Type	2026/27 Fee
Skin piercing Registrations (one off registration) - (Class A – Fee Discretionary)	Individual (4hrs)	£296
	Premises (5hrs)	£370
	Joint application (7hrs)	£518
Pre-application work, hourly rate	Min. 1 hour	£74

Street Trading Consents

Description	Type	Bracknell Forest 2026/27 Fee	West Berkshire 2026/27 Fee
	Daily	£74	£74
Street Trading Consents - (Class A – Fee Discretionary)	1 Week	£185	£185
	Monthly Rate	£296	£296
	3 months	£814	£814
	6 months	£1,017.50	£1,017.50
	Annual Fee	£1,720.50	£1,720.50
	6 months max. 2 trading days a week incl. Fri, Sat & Sun	£814	N/A
	6 months max. 2 trading days a week Mon-Thurs only	£610.50	N/A
	Ice cream van (per van) 6 month	£962	£999
	Ice cream van (per van) 1 month	£259	£296.00
Variation fee		£111	£111
Refund for Street Traders	In the event that following consultation the application is refused or deemed withdrawn by officers, a sum of 50% of the application fee is payable as a refund. If the application is refused by a Panel, no refund of the application fee is payable.		
Pre-application work, hourly rate	Min. 1 hour	£74	£74

ENVIRONMENTAL PROTECTION

Abandoned vehicles – Statutory

Description		Bracknell Forrest Only
Removal (prescribed fee)	Less than 3.5 tonnes	£150
Removal (prescribed fee)	Between 3.5 and 7.5 tonnes	£200
Removal (prescribed fee)	Over 7.5 tonnes	£350
Daily Storage (prescribed fee)	Less than 3.5 tonnes	£20
Daily Storage (prescribed fee)	Between 3.5 and 7.5 tonnes	£25
Daily Storage (prescribed fee)	Between 7.5 tonnes and 18 tonnes	£30
Daily Storage (prescribed fee)	Over 18 tonnes	£35
Enforcement Disposal costs (prescribed fee)	Less than 3.5 tonnes	£75
Fixed Penalty Notice	Reduced to £120.00 if paid within 7 days	£200
Enforcement invoice costs		£77

Fly Tipping Environment Protection Act 1990

		Bracknell Forest Only
Description		2026/27 Fee
Section 33 of the Environmental Protection Act 1990	Fixed Penalty Notice	£400
Section 34 of the Environmental Protection Act 1990	Fixed Penalty Notice	£300

Anti-Social Behaviour Act

Description		2026/27 Fee
Anti-Social Behaviour Act	High Hedges Fee (Class A – Fee Discretionary)	£ 1,517.00

Dog Warden Services

Description	2026/27 Fee
Stray Dogs – not taken to kennel	Call-out - £130 Statutory Fee - £25
Stray Dogs – taken to kennel	Call-out - £130 Statutory Fee - £25 Returning dog from kennels to owner £130 Any kennelling and veterinary fees incurred are charged based on cost recovery.
Kennels cost	Recharge based on cost. These are subject to variation depending on Kennel's used.
Dog fouling fixed penalty charge	£100
Miscellaneous stray dog activities e.g. microchipping.	Cost recovery charged at £74 ph
Debit and credit card administration costs are subject to payment to Noah's Ark when applicable.	Cost recovery currently £45

Environmental Permitting Regulations 2016 – Statutory

Scheduled Processes – (Class B – statutory Fee)		All Council Areas
Standard Process		£1,650
Additional fee for operating without a permit		£1,188
Service Stations (PVR 1 & PVR II combined)		£257
Service Station (PVR 1)		£155
Dry Cleaners		£155
Vehicle Refinishers		£362
Mobile Screening & Crushing Plant for each of the 1 st and 2 nd applications		£1,650
Mobile Screening & Crushing Plant for the 3 rd to 7 th applications		£985
Mobile Screening & Crushing Plant for the 8 th and subsequent applications		£498

Substantial changes (variation)		
Standard Process		£1,050
Standard process where substantial change results in a new PPC activity or any other solvent emission activity		£1,650
Reduced Fee Activities		£102
Annual Subsistence Charge (Statutory)		
Standard Process or any other solvent activity	Low	£772
	Medium	£1,161
	High	£1,747
Service stations PVR II	Low	£113
	Medium	£226
	High	£341
Vehicle Refinishers and other reduced fees	Low	£228
	Medium	£365
	High	£548
Dry cleaners/PVR1	Low	£79
	Medium	£158
	High	£237
Mobile Screening & Crushing Plant	Low	£626
	Medium	£1,034
	High	£1,551
Mobile Screening & Crushing Plant for 2 nd permit	Low	£646
	Medium	£1,034
	High	£1,551
Mobile Screening & Crushing Plant for 3 rd to 7 th permit	Low	£385
	Medium	£617
	High	£924
Mobile Screening & Crushing Plant for the 8 th and subsequent permits	Low	£198
	Medium	£314
	High	£473
Late payment charge	If invoice issued & not paid within 8 weeks	£52
Payment in 4 instalments		Additional £38
Transfer and Surrender		
Transfer		£169
Partial Transfer		£497
Surrender		£0
Transfer Reduced fees		£0
Partial Transfer Reduced Fees		£47

Private Sector Housing

Description	2026/27 Fee
Inspection of Housing Premises for Immigration purposes (Class A – Fee Discretionary)	£518
Enforcement Notices served under Housing Act 2004	Hrly Rate
HMO Licence NEW - assisted application	£1,480
Stage 1	£888
Stage 2	£592
HMO Licence RENEWAL	£999
Stage 1	£600
Stage 2	£399

Caravan Site Licences	
Site licence new (plus additional fee per pitch)	£555
New licence additional fee per pitch	£20
Transfer of licence	£222
Alteration of conditions	Hrly Rate
Annual inspection fee – per pitch	£17.75
Enforcement action -per hour	Hrly Rate
Deposit, vary or deleting site rules	£148
Mobile Homes Regulations 2020	
Application Fee – Fit and Proper Test (any application taking more than two hours to process will be charged at an additional hourly rate of £74/ph or part thereof)	£148
Annual Check Fee – Fit and Proper Test	Hrly Rate
Where the authority has to assist with appointing a site manager the costs will be specified in the agreement between the parties	

Private Water Supplies

Description		2026/27 Fee
Risk assessment (for each assessment)	Every 5 years. Min. charge 1 hour, simple risk assessment and report typically 5 hours	At Hrly Rate
Sampling visit (for each sampling visit) *	Charge for a visit, taking a sample and delivery to the laboratory. Typically 2.5 hours	At Hrly Rate
Investigation	Carried out in the event of a test failure, can be substituted by the risk assessment - this does not include any required analysis costs.	At hrly rate
Regulation 9 Supply Analysis of Group A Parameters		Laboratory Costs **
Regulation 9 Supply Analysis of Group B Parameters		Laboratory Costs **
Regulation 10 Supply Parameters		Laboratory Costs **
Analysis of Single Dwelling Supplies (upon request)		Laboratory Costs **

* A local authority should not charge for the Officer time for a sample that is taken and analysed solely to confirm or clarify the results of a previous sample. A local authority can charge for a sample visit to verify the effectiveness of improvements, e.g. following completion of actions specified in a Notice.

** Laboratory fees set annually

Other Fees

	Hourly rate applies minimum of 2 hours	2026/27 Fee
Environmental Information Request - Individual, Non-Commercial	Hourly rate applies minimum of 2 hours	£148 minimum
Environmental Information Request - Commercial and Government	Hourly rate applies minimum of 2 hours	£148 minimum

Civil Actions (Class A – Fee Discretionary)		£148 minimum
Safety Certification and administration	Hourly rate applies minimum of 2 hours	£148 minimum
Pre-Application Advice, hourly charge		£74

TRADING STANDARDS

Buy with confidence

Description	Employee numbers	2026/27 Fee
Application Fee (set nationally by Buy with Confidence scheme)	1-5 employees	£159
	6-20 employees	£220
	21-49 employees	£277
	50+ employees	POA
Annual fee (set nationally by Buy with Confidence scheme)	1-5 employees	£295
	6-20 employees	£440
	21-49 employees	£580
	50+ employees	POA
Members before 2017/18 Annual Fee (Bracknell Forest legacy members only)	1-5 employees	£143
	6-20 employees	£216
	21-49 employees	£288
<i>Additional Premises: For businesses that operate from more than one premises, an additional £92 per premises per year fee will be charged.</i> <i>Additional Trading Styles: £149 pa per additional trading style will be charged.</i>		

* West Berkshire & Wokingham schemes administered by Hampshire County Council
Fees are set nationally and will be updated in accordance with any changes to those fees

Primary Authority

Description	2026/27 Fee
Primary Authority Work hourly chargeable rate	£74
Application Fee - Set-up costs	£370*
Annual charge - previous year usage 10 hours or less	£666**
Annual charge - previous year usage 20 hours	£1,332.00*
Anything likely to be in excess of 20 hours	Individually assessed

* Work subsequent to the initial visit will be charged at our hourly rate of £74 per hour.

** Hours do not roll over into the next financial year.

Assured Care and Support (Wokingham Only)

Description	Employee numbers	2026/27 Fee
Membership Fee	1-5 employees	£112
	6-20 employees	£225
	21+ employees	£561.75

Weights and Measures

Description		2026/27 Fee
Weights and Measures Fees	Includes the cost of maintaining calibration of equipment annually (Based on ACTSO guidance)	£74 p/h

Other Fees

Description		2026/27 Fee
Food export certificates	Full cost recovery based on hourly rate - These will be completed within 10 working days.	£74 minimum
Food export certificates - expedited	These will be completed within 5 working days.	£111 minimum
Food Hygiene Rating Scheme rescore	2 hours	£185
General Business Advice (Non-Primary Authority)	Hourly rate (first 30 minutes free)	£74
Resident Request for Advice	Hourly rate	£74

Some of our animal inspections are currently undertaken by the City of London. Where these inspections are undertaken the cost will be added to the PPP fees. The current fees are set out below. Please note these are the 2025/26 fees. The fees for 2026/27 have not been set by City of London as yet and the Annex will be updated in due course

LEVEL OF CHARGES 1st April 2025 - 31st March 2026 - all fees are subject to VAT at the current rate		Cost 2025 - 2026
Activity	Visit type	TOTAL (exc. VAT)
Animal Boarding Est (Kennel / Cattery)	New Licence application or 1st inspection by CoLC - combined (dogs & cats)	488
	Renewal Licence Inspection - combined (dogs & cats)	427
	New Licence application or 1st inspection by CoLC - single species (dogs or cats)	427
	Renewal Licence Inspection - single species (dogs or cats)	366
	Unannounced mid licence visit	244
Home boarder	New Licence application or 1st inspection by CoCL	305
	Renewal Licence Inspection	244
	Unannounced mid licence visit	244
Franchisee arrangers licence	New Licence application or 1st inspection by CoCL of a home boarding arranger /franchisee	305
	Renewal Licence Inspection of a home boarding arranger /franchisee	244
	Assessment of a hobby host as part of a arranger /franchisee licence	244
	Unannounced mid licence visit	244
Dog Day Care	New Licence application or 1st inspection by CoCL - less than 10 dogs	366
	New Licence application or 1st inspection by CoCL - 10 or more dogs	488
	Renewal Licence Inspection - less than 10 dogs	305

	Renewal Licence Inspection - 10 or more dogs	366
	Unannounced mid licence visit	244
Dog Breeding Establishment	**New Licence application or 1st inspection by CoCL - vet inspection - dogs housed in kennel units	539
	Renewal License inspection - dogs housed in kennel units	427
	**New Licence application or 1st inspection by CoCL - vet inspection - dogs housed in home environment	385
	Renewal License inspection breeding - dogs housed in home environment	305
	Unannounced mid licence visit	244
*Riding Establishment	**New Licence application or 1st inspection by CoCL - inspection veterinary fee only (+ additional fee per horse)	539
	**Renewal Licence application - inspection veterinary fee only (+ additional fee per horse)	385
<u>Example of charge per horse in a yard with</u>	**Annual vet inspection veterinary fee - inspection veterinary fee only (+ additional fee per horse)	231
<u>60 horses</u>	Fee per horse for the first 10 horses	17
1st 10 horses @ £17 = £170	Fee per horse for next 11-50 horses	11
horses 11-50 @ £11 = £440	Fee per horse 51 horses & over	10
horses 51-60 horses @ £10 = £100	**Unannounced mid licence visit (on top of annual vet inspection)	308
Pet Vending / Sale of pets	New Licence application or 1st inspection by CoCL- up to 2 species	488
	New Licence application or 1st inspection by CoCL - more than 2 species	549
	Renewal Licence Inspection - up to 2 species	427
	Renewal Licence Inspection - more than 2 species	488
	Unannounced mid licence visit	244

Dangerous Wild Animals	**New Licence application or 1st inspection by CoCL vet inspection - commercial / outside premises (plus mileage over 100 miles @ 50p per mile)	539
	**Renewal License vet inspection commercial / outside premises (plus mileage over 100 miles @ 50p per mile)	385
	**New Licence application or 1st inspection by CoCL vet inspection - domestic dwelling (plus mileage over 100 miles @ 50p per mile)	385
	**Renewal License vet inspection - domestic dwelling domestic dwelling (plus mileage over 100 miles @ 50p per mile)	308
	**DWA on Location - 1st hour including travel and report writing	231
	**DWA on location visit additional charge per hour	77
Illegal Imports outside of CofL jurisdiction	Collection and Detention	366
	Mileage at 65p per mile	0.65
Zoos	**New or Periodical (Full Day)(Vet) without travel time (hourly rate to be added)	616
	**Informal / Special (Full Day)(Vet) without travel time (hourly rate to be added) includes report	693
	**Administration package (optional) - includes all additional support and administration required	1769
	**New or Periodical (Half Day)(Vet) without travel time (hourly rate to be added)	346.5
	**Informal / Special (Half Day)(Vet) without travel time (hourly rate to be added) includes report	423.5
	**Administration package (optional) - includes all additional support and administration required	915
	**Veterinary 14.1a exemption inspection	693
Animal for Exhibit on location	DWA on Location (Exhibit) - 1st hour including travel and report writing	244
	DWA on location visit additional charge per hour	77

Animal Exhibition for	New Licence application or 1st inspection by CoCL- Single species	488
	New Licence application or 1st inspection by CoCL - Multi species	549
	Renewal Licence Inspection - Single species	366
	Renewal Licence Inspection - Multi species	366
Shows-Exhibitions-AGO- Markets	Inspection (Full day per officer)	549
	Inspection (Half day per officer)	305
Animal Keepers Farm stock (Hobby / Domestic Address)	Inspection Visit	305
Animal Keepers / non Domestic address (Half Day)	Inspection Visit	366
Animal Keepers / non domestic address (full day)		549
Reassessment of star rating	**1 x Veterinary Officer	308
	1 x Animal Health Inspector	244
Hourly Rate - Complaint visits/reports and other additional functions	**1 x Veterinary Officer	77
	1 x Animal Health Inspector	61

**** RCVS Veterinary Surgeon.**

AHI = Animal Health Inspector